

**OTTAWA COUNTY JUVENILE COURT**  
*Internship Application Form*

*In order to be considered for an internship you must submit a signed and completed application form along with a cover letter and your resume.*

Type(s) of Internship(s) Applied For: \_\_\_\_\_

Name: \_\_\_\_\_

School Address: \_\_\_\_\_  
\_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

School Phone Number: \_\_\_\_\_ Permanent Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Are you requesting a paid or unpaid internship? \_\_\_\_\_

Dates available to perform internship: \_\_\_\_\_

Number of hours required to earn credit hours: \_\_\_\_\_

Institution granting credit hours: \_\_\_\_\_

Years attended: \_\_\_\_\_ Major course of study: \_\_\_\_\_

Scholastic Honors and/or Licenses: \_\_\_\_\_  
\_\_\_\_\_

List two references (not relatives) that have known your for at least two years

Name: _____	Name: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Telephone: _____	Telephone: _____
Occupation: _____	Occupation: _____

Do you drive? \_\_\_\_ Possess a valid driver's license? \_\_\_\_ Access to a car? \_\_\_\_  
License number: \_\_\_\_\_  
Do you have current automobile insurance? \_\_\_\_ Current provider: \_\_\_\_\_

Have you ever been arrested or detained as a juvenile or adult? \_\_\_\_\_  
If yes, explain \_\_\_\_\_  
Have you ever been on probation? \_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
Have you ever been arrested for a DUI? \_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
Have you had any motor vehicle violations? \_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

By signing this application, I attest that the information I have given is correct to the best of my knowledge. By signing, I also give permission to Ottawa County Juvenile Court to conduct a criminal background check in connection with my application to intern with the court. I understand that any information obtained will be held in strict confidence.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_